

Tudor Grange Samworth Academy

A Church of England School



13th May 2024

Dear Parent/Carers,

Re: Standards letter

I would like to take this opportunity to thank you for the support you have given both to your child and to the school this term. I feel it is a good opportunity to remind each other of the standards we have set on uniform & appearance and punctuality to school.

1. Attendance & punctuality

Attendance and punctuality remain a high priority for the school and something we take very seriously. Please can I ask you to pay full attention to the punctuality checklist and timings below that shows the schools expectations for morning arrival and start of tutor time.

Punctuality is important. Arriving late to school and to lessons is very disruptive for the teacher and other class members. It also means that late pupils miss important input from teachers. Please be aware that pupils should be in school at 8:20am for an 8:30am start. If, for whatever reason, your child will be arriving late please call Students Services to inform them.

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| 8:00am: Free breakfast (club) available for all pupils |
| 8:20am: Pupils arrive to school. |
| <ul style="list-style-type: none"> Bike shed closed. Pupils must arrive at 8:15am to secure bicycles AM clubs finish incl. breakfast clubs. |
| 8:23am: Teachers give signals for pupils to move to tutor time. (5min movement time). |
| <ul style="list-style-type: none"> Pupils who arrive to school at 8:25am are logged as 'late'. Toilets and water fountains are closed. Pupils will not be allowed to go to the toilet or to fill water bottles at this time. Uniform swap closes. Pupils must arrive at 8:15am if they require support with uniform |
| 8:25am: Late register taken by the attendance officer |
| <ul style="list-style-type: none"> Main external doors are closed and operated by 'lates team' and receptionist. Pupils will not be able to enter the school at this time. They will need to queue and get registered. |
| 8:28am: Teachers will be at doorways or in corridors at the beginning of tutor time |
| 8:30am: Learning starts. |
| 09:30am: Text sent to parents informing of lateness and hotspot detention |
| 11:10am: Pupils are picked up for 'break detention'. |

Please note: Pupils who are late for school will receive a same-day break detention. The school will revert back to same-day afterschool detentions after half term.

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2. Uniform and appearance

I am delighted with how our pupils wear their school uniform with confidence and respect. I have received many positive comments from the community who feel that our pupils wear the uniform with a greater sense of pride. They have been a credit to you and our school.

We will continue to be vigilant about ensuring pupils do not wear jewellery, of any kind and that all prohibited items will be confiscated. Pupils have responded well and we would like to thank you for your support. The summary points are listed below:

- Pupils are always expected to wear the correct footwear and the correct uniform. The following rules apply;
- Shoes should be plain black leather with a maximum heel height of 5cm and maximum sole thickness of 2cm (heel is measured from the ground to the welt up the back of the heel);
- No coloured logo. Boots are also not allowed;
- **Tights and socks should be dark grey or black;**
- Skirts should be no shorter than knee length;
- **Hoodie tops**, black leggings other non-uniform items and must not be worn while in school;
- Pupils are expected to bring a school bag every day.
- Pupils are not allowed to **wear ear, noise, tongue or other piercings**. If they have any visible piercings or retainers these must be removed before the school day;
- The use of a plaster to cover any of these items is also prohibited;
- Nail varnish and nail or eyelash extensions are not permitted;
- Hair should be kept neat and tidy and any hair accessories should be small;
- Extreme hairstyles e.g. unnatural colours or shaved lines or patterns are not allowed; Boys hair should not be below the collar;

Finally, I would like to remind parents and carers that this term ends on **Friday 24th May** at 3:15pm.

I appreciate your continued support

Yours sincerely

Mr A Bannon
Principal

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